

Minutes
Regular Board Meeting
Monday, October 10, 2022
5:50pm – Conference Room

The Board of Directors met in a special meeting on Monday, October 10, 2022 in the conference room located at 4015 Sherry Street, Sulphur, La., with Vice President Kent Chamblee presiding with the following members present: Ray Taylor, Theresa Bell, Kent Chamblee and Richard Boenig.

Absent: Larry Mouton

The Invocation was led by Kent Chamblee followed by the pledge of allegiance.

Audience: Jerry Milner – Finance Adviser
Lee Lancon – Lancon Engineers, Inc.

Jerry Milner came before the board to discuss the possibility of moving some of the money from the Lamp fund in other security funds with higher interest rates. Jerry mentioned everything is up and down at the moment and would not suggest moving anything out until the Feds meet in November. No one can predict from one day to the other what is going to happen with the rates. He suggested if we want to put funds into a 6 month security fund and see what happens, to wait until after November 2nd. Jerry mentioned you can open an UBS account without money and only takes a few weeks then by November if we choose to put money it will be done by wire transfers. Intuitional brokers will send out statements of collateral as safe keeping matures. He stated to always buy US Government Securities. After recapping the rate issue, he will keep in contact with Alice and see what the board decides in November.

Lee Lancon updates on projects:

Elevated Tower #1 Volunteer Rd. (EWST#1)(Exterior)-Lee presented a Change Order #3 to revise the exterior surface preparation for that portion of the EWST#1 located above the balcony to an abrasive blast SSPC-SP6 for the entire surface including steel accessories. On the exterior surface, paint exterior surface and replace logos according to coating system. Increase price for Change Order #3 by \$15,000 from \$185,000 to \$200,000. There was a motion by Theresa Bell and

seconded by Ray Taylor to approve the Change Order #3 as presented by Lee Lancon. Motion Carried.

Elevated Tower #1 Volunteer Rd. (EWST#1) (Interior) –On the inspection of the interior, the Inspector performed a thickness test on all of the interior of the riser and the tank. Most of the readings came back matching what the tank was originally. A few spots were slightly under. Lee stated everything came back looking really well. Lee also sent the actual coating inspection to the board for review. There were numerous delamination, rusty areas and breakdown of the coating which indicates the coating is at the end of its service life. Nothing gave the inspector any concern of the potential structure tank damage. The inspector is recommending that the interior tank needs recoating. Waiting any longer will allow tank mechanical integrity to get worse.

Stephens TCS, Inc. gave a price for removal and replacement of the interior coating in the amount of \$110,000. This price does not include the additional work items that the Board reviewed and earmarked for construction at a future date when the tank interior coating was to be removed and replaced. Lee presented a summary of the interior work items to be performed if the interior coating is replaced.

- Item #18 Replace 20” primary shell manway off balcony with 30” manway; Item#20 Install davit slide on the new shell manway;
- Item #24 install anti-skid rung covers on primary interior bowl access ladder. That is the ladder going from bottom to top of manway;
- Item #25-Install a cable type ladder safety device on primary interior bowl access ladder;
- Item #35 remove the existing primary interior access ladder at primary roof hatch; Item #38 Remove the cathodic protection system and weld steel plates over the holes in the roof. Include welding ¼ -inch plate over holes;
- Item #43 Install anti-skid rung covers on the interior riser access ladder;
- Item #44 Install a cable type ladder safety device on interior riser access ladder;
- Item #19 After discussion, the board declined Installing a 30” secondary shell manway away from primary manway. Use vent as Secondary Opening. Secondary Manway not required. Jay is to document entry procedure to remove breather vent and use open flange as secondary access air movement point;

- Item #22 Board declined installing interior bowl access ladder will not be necessary since the use of vent as secondary opening;
- Item#23 Board declined install a cable type ladder safety device due to no secondary manway required;
- Item #26 The liquid level indicator has already been removed and not replacing it;
- Item #29 The board declined installing handrail system around the tank roof. They agreed to install a fall protection cleat in order for someone to tie off when needed;
- Item's 30 & 33 Install secondary roof hatch and install interior ladder with standoffs are not necessary, will use vent as secondary opening;
- Item's 36 & 37 declining due to ladder being removed as per board discussion.

Lee will get prices on add on for the board's approval. He also mentioned that a tie rod near the riser need replacing. He will get a price on that also. Jay asked if they could go with a 4 inch drain line for overflow to drain water with frost proof valve. Lee will get a price and report back.

There was a motion by Theresa Bell and seconded by Ray Taylor authorizing Lee to get prices on add on as presented by Lee Lancon. Motion carried.

Jay mentioned that there has been several complaints about sand on vehicles causing scratches, all due to Contractors sandblasting the tank on Volunteer Rd. Jay said there is a woman that has sand in her fountain, swimming pool and all on her home. Jay will get with the residents and find out their problem and fix it. Jay stated that after their vehicle is completed that they should sign off to it so the Water Company won't be liable after they sign paperwork. All agreed.

Filter #6 Project: Work is moving slow due to delay on fittings for the face piping. Hopefully end of October it will be in. Concrete is finished and they are putting in the gravel bed today. Waiting to install media in as soon as the fittings come in. Lee mentioned it will be in by the first part of November.

Jay met with Stephen from the Fire Department and said there were errors with the flow tests. Lee is going to meet with Stephen this week and show him what information Lee has to compare with.

LOTTE Chemical – Lee passed off information from the board meeting and has not heard back from them. He will follow up.

Minutes: After reviewing the minutes of the previous meeting there were some additions and corrections made, there was a motion by Richard Boenig and seconded by Theresa Bell approving the minutes as amended. Motion Carried.

Payables: After reviewing the payables, there was a motion by Ray Taylor and seconded by Richard Boenig to approve the payables as presented. Motion Carried.

Lamp Funds: Commissioner Theresa Bell would like after the first of the year and see what our expenditures are and look into 6 months and 1 year plan and see if we can increase our money with higher rates.

At the previous meeting Alice asked the board to consider adding years to the vacation chart at 30 years of service, 6 weeks' vacation. Commissioner Richard Boenig wanted Alice to check with the CPPJ to see what their policy is on vacation. Alice stated the parish policy on Vacation is 25 years and over 6 weeks' vacation. There was a motion by Theresa Bell and second by Ray Taylor to update Waterworks vacation policy to 30 years of service = 6 weeks' vacation beginning January 2023. Motion Carried.

Alice mentioned the Parish has a Water Assistance Program to help customers with delinquent accounts. Once the customer applies with the parish, the parish will send Waterworks a Water Assistance Pledge Letter and amount of Pledge for that customer. Waterworks may not get the check for 6 weeks after the pledge was sent. Alice asked if the board wanted to enforce late fees and lock outs on these customers. After lengthy discussion, the customer has made an effort for assistance therefore the board agreed not to apply late fees nor lock customer out.

Jay Picard Reports:

Generator: Jay mentioned the Cummings Rep had a family emergency and that the switch is 20 weeks out. The Cummings Rep will get with Jay this week to fire the generator up, run the plant and to have a procedure for manual transfer

Well #2: When the Health Department came out to do the Sanitary Survey, there was corrosion on the casing from the bottom of the well to the concrete. Layne Christensen Co. will be out Wednesday or Thursday to pull Well #2 and Jay will get them to check Well 1 and 2.

Procedure: Jay mentioned they have a procedure on how to reset the backwash panel. As soon as the Rep on the generator is available they will have a procedure in place.

Sanitary Survey: Other than the casings on the well, they are coming out with a Grading Survey. Jay has not received that as of today. Our Cross Connection Program came out good in the survey.

Field: Installing lots of taps for the Belle Savannah area. Waiting on Saddles to come in. Ordered 75 saddles and received 20. Working on repairing leaks.

Credit Card: Jay mentioned having a credit card for his department use. He is using Alice's WW9 card and having to wait on things to purchase when she is out. Commissioner Theresa Bell stated that he must comply with the company policy and turn in all receipts.

There being no further business, there was a motion by Ray Taylor and seconded by Theresa Bell to adjourn. Motion Carried.

